

BROME and OAKLEY PARISH COUNCIL

Minutes of Meeting of Brome and Oakley Parish Council held at 7.30 pm on **Monday 11 July 2016** in Brome and Oakley Village Hall.

PRESENT: Councillors Ursula Halton (Chairman), Charles Doe, David Hardaker, John Parry. Also in attendance Sarah Foote (Clerk).

1. Apologies for absence

Apologies were received from Cllr M Prior and accepted by the Council. Apologies were also noted from District Councillor D Burn and County Councillor J Fleming.

2. Declarations of pecuniary and other interests from members on any item to be discussed and requests for dispensations. There were no declarations.

3. Councillors were reminded of the requirement to individually update their Register of Interests as appropriate.

4. Approval of minutes

The minutes from the meeting of 11 July and 27 July 2016 (Planning) were agreed as a true record by those present.

5. Matters arising from minutes of 11 July 2016 –

Tesco should start work on the telephone kiosk within the next fortnight.

6. PUBLIC FORUM

There were no members of the public in attendance.

7. Governance

The external audit opinion for the year ending 31 March 2016 was noted. The Council agreed to accept the Annual Return and audit opinion and noted that no matters required attention.

8. Planning

a. To consider planning applications as detailed below:

Reference	Location	Application Details
SI2016/736	Progress Power, Gas Fired Power Station Eye Airfield	Application to make a non material change

b. The following planning determinations were noted.

Reference	Location and details	Decision
0604/16	The Oaksmere Hotel, Brome – reinstatement of two sections of kitchen garden wall etc.	Planning permission had been GRANTED
0585/16	The Oaksmere Hotel, Brome – retrospective application for retention of removal of listed outbuilding at rear of the west wall of kitchen garden	Listed Building Consent had been REFUSED
2037/16	The Oaksmere Hotel, Brome – amended design to the orangery external walls, erection or rear extension, internal and external alterations etc.	Planning permission had been GRANTED
0979/16	The Oaksmere Hotel, Brome - retrospective application for retention of removal of listed outbuilding at rear of the west wall of kitchen garden	Planning permission had been REFUSED.
2583/16	Willow Lodge, Low Street Oakley – conversion of existing garage to habitable accommodation	Planning permission had been GRANTED

c) There were no other planning matters.

9. Allotments and Redevelopment of Land

a) To receive a report of actions since last meeting – the water bowser had been filled and Cllr Doe now had the machinery ready to undertake any work to the land. Once this had been arranged the land would be covered with plastic to prevent weed regrowth. Possible uses of the land were discussed.

b) To note termination of a tenancy and re-consider use of allotment land. Cllr Parry reported that he had been informed from a tenant that they wished to quit their allotment. It was asked for them to contact the

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Clerk with formal notice and a date when the Parish Council would be able to access the land. *Action: Cllr Parry.*

10. Highways

a. To receive report on the installation of the vehicle activated sign – the clerk had chased the Highways Engineer and copied in the County Councillor for any news on when the posts, which were ordered in June, would be installed to site the VAS.

b. To consider issues relating to flooding on the Low Road Oakley and details of request for work to be submitting to Suffolk County Council Highways. It was agreed to ask Suffolk Highways how often the drains from the engineering works through to the Old Green Man were scheduled to be cleared and could they be done more often to prevent flooding in this area. *Action: Clerk to contact Highways.*

11. Finance

a. The Council's financial statement of Community Account at £10,070 which included the second instalment of Precept and Transparency Fund claim, and the Business Premium at £3,932 was noted.

b) The following payments were considered and agreed:

Amount	Payee	Details	Chq No
£783.72 less HMRC payment	Sarah Foote	Clerks Salary July, August and September	100358
£41.48	Sarah Foote	Clerk's expenses July, August and September	100359

13. Correspondence

The following items of correspondence received since the last meeting were noted:

Date received	From	Subject
06.09.16	Suffolk Association of Local Councils	LAIS 1392 Housing and Planning Act, Neighbourhood Planning
17.08.16	Suffolk Police	Police and Crime Commissioner Meeting dates
Cllr Parry would attend the meeting in Eye on 17 November.		
12.08.16	Mid Suffolk District Council	Town and Parish Newsletter – August Edition
03.08.16	Suffolk County Council	Highways Matters Edition 8
22.07.16	Suffolk County Council	Highways Matters Edition 7

13. Reports

a) Brome and Oakley Village Hall – autumn programme being prepared.

b) Suffolk Association of Local Councils – AGM on 14 November. Cllr Halton and Clerk would like to attend so it was agreed to change the Parish Council meeting to 21 November.

14. Urgent Matters

None.

15. Date of next meeting and agenda items

Date of next meeting: Monday 10 October 2016.

20.15 Meeting Closed

Signed Chairman Clerk

Date