

BROME and OAKLEY PARISH COUNCIL

Minutes of Meeting of Brome and Oakley Parish Council held at 7.30 pm on **Monday 12 June 2017** in Brome and Oakley Village Hall.

PRESENT: Councillors Ursula Halton (Chairman), Charles Doe, David Hardaker, and Mark Prior. Also in attendance Parish Clerk, District Councillor David Burn and County Councillor Jessica Fleming.

1. Apologies for absence

Apologies were received from Cllr Pace and Cllr Parry and accepted by the Council.

2. Declarations of pecuniary and other interests from members on any item to be discussed and requests for dispensations.

There were no declarations.

3. Councillors were reminded of the requirement to individually update their Register of Interests as appropriate.

4. Approval of minutes

The minutes from the meeting of 8 May 2017 were agreed as a true record by those present.

5. Matters arising from minutes of 8 May 2017

None that were not included on the agenda for this meeting.

6. PUBLIC FORUM

Suffolk County Council – Cllr Jessica Fleming reported on the recent County Council elections and gave details of the Progress Power/Drax event for Parish Councils on 3 July in Eye which it was agreed would be attended by Cllrs Halton and Hardaker. The Highways Transformation programme was continuing with staffing structures taking place. The Halesworth Service Delivery centre would serve the parish and be up and running by September.

At this point, the Clerk asked for Cllr Fleming's advice on how to progress the Parish Council's concerns about the junction at the A140. The advice was to write to Dr Dan Poulter, MP.

Mid Suffolk District Council – Cllr David Burn reported that the council had held its first meeting as a 'cabinet'. The Council would also be charging for pre-application advice in person but advice received over the telephone would remain free of charge.

7. Co-option to the Parish Council – there were no applications for the remaining vacancy.

8. Planning

a. The following planning applications were considered

Ref	Location	Application
1818/17	Ivy House, The Street Oakley	Renew wall claddings. Re-clad roofs. Fit rooflights. Minor internal alterations. Renew windows. Insulate external walls and roofs. Carry out structural roof repairs. Alterations to garage and garden walls.

It was unanimously agreed to recommend SUPPORT for this application.

b. There were no planning determinations.

c. There were no other planning matters.

9. Street Lighting

The Street Light outside the Almshouse had been removed and it was agreed no action would be taken by the Parish Council.

10. Procedural

The internal audit report for the year ending 31 March 2016 was noted by the Council.

11. Road name signs on Brome Street – a parishioner had reported concern that there was confusion on what constitutes 'Bromelands'. Bromelands consists of numbers 1 – 4 and 5 – 20 but on opposite sides of the road. It was agreed that the Parish Council would fund some street name signs to an approximately total cost of £300 and ask for the District Council to install the signs. *Action: Clerk to place order.*

12. Allotments

a. It was agreed the rental fee would remain as for 2016/17 and the Clerk would issue the renewal notices. *Action: Clerk.*

b. A meeting had taken place with Orwell Housing to consider uses of the redundant allotment land. Orwell Housing would consider the space available and come back to the Parish Council with a draft scheme. *Action: Agenda next meeting.*

Signed Chairman Clerk

Date

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13. Finance

a. The Council's financial statement was noted as £9,630 in the community account which included the first instalment of precept.

b. It was agreed to make the following payments:

Amount	Payee	Details	Chq No
£256.00	Community Action Suffolk	Annual insurance premium	100379
£89.99 inc VAT	Sarah Foote	Repairs to Lap Top	100380

c. Section 106 and Wind Turbine funds – the Clerk reported the current fund as Outdoor Sports £2,426.76, Wind Turbines £2,745.56 and stated that the funds were time sensitive.

14. Correspondence

The following items of correspondence received since the last meeting were noted:

Date received	From	Subject
26.05.17	Suffolk Association of Local Councils	Good Councillors Guide to Neighbourhood Planning
22.05.17	Suffolk Association of Local Councils	LAIS 1400 Precept Data
20.05.17	Suffolk Association of Local Councils	Changes in Data Protection Legislation
15.05.17	Suffolk Association of Local Councils	LAIS 1399 Neighbourhood Planning Act

16. Reports

a. Brome and Oakley Village Hall – there had not been a committee meeting.

b. Suffolk Association of Local Councils – Cllr Halton gave a report of the area meeting she had attended.

c. Telephone Kiosk – Cllrs Prior, Doe and Hardaker would upright the kiosk. *Action: Cllrs Prior, Doe and Hardaker.*

d. Diss and District Neighbourhood Plan – no one had been able to attend the last working group meeting however the minutes, and in particular the area designation, were noted.

17. Urgent Matters

18. Date of next meeting and agenda items

Date of next meeting: Monday 10 July 2017.

20.49 Meeting Closed

Signed Chairman Clerk

Date