

BROME and OAKLEY PARISH COUNCIL

Minutes of Meeting of Brome and Oakley Parish Council held at 7.30 pm on **Monday 11 November 2019** in Brome and Oakley Village Hall.

PRESENT: Councillors Charles Doe, Kelly Keeley and John Parry. Also in attendance County Councillor Jessica Fleming (left 20.17) and District Councillor David Burn. Cllr John Parry chaired the meeting.

1. Apologies for absence

Apologies were received and accepted from Cllr Halton, Cllr Pace and Cllr Prior.

2. Declarations of pecuniary and other interests from members on any item to be discussed and requests for dispensations

3. Councillors were reminded to update their Register of Interests as required.

4. The minutes of the meetings held on 14 October 2019 were approved.

5. Matters arising from the minutes of 14 October 2019 meetings.

642/9a - It was confirmed that an application had been submitted for locations in both Brome and Oakley to be assessed for the operation of a community speed watch scheme.

643/15 – a letter had been sent to allotment tenants asking for adherence to their tenancy terms in relation to keeping the sites tidying and cultivated.

6. PUBLIC FORUM

Suffolk County Council – Cllr Fleming reported changes in the Cabinet at Suffolk County Council and that the new material recycling centre at Great Blakenham would open in December. The new school transport policy was being reviewed. Cllr Fleming was asked to chase for the highways report for Low Road which was generated following a site meeting in August.

Mid Suffolk District Council – Cllr Burn reported an application had been submitted for a motel at Stuston and several retrospective applications were being made for unauthorised elements of the Cranswick chicken development at Eye Airfield. It was confirmed that the Community Housing Needs grant submitted to MSDC by the Parish Council was awaiting sign off.

7. Planning

a. The following planning determinations were noted:

Ref	Location	Application
DC/19/03914	Brome Triangle, Norwich Road	Advertisement Consent – erection of 2 no. company signs on gable ends, 1 no. directional sign on gable, 2 no. glazed door signs, 1 no. entrance totem and 1 no. mini totem. Planning Permission Granted.
DC/19/04110	Marsh View, 48A Low Street, Oakley	Erection of single storey rear conservatory. Planning Permission Granted.

b. Proposed diversion of unrecorded public footpath rights in Brome – no objections.

c. Other planning matters:

i. The proposed diversion of an unrecorded public footpath in Brome was noted and it was agreed there were no comments to submit on this proposed diversion.

8. Co-option to the remaining vacancies on the Parish Council

No expressions of interest had been received. Councillors were asked to encourage parishioners to come forward to fill these vacancies.

Signed Chairman Clerk

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9. Finance

a. The current financial statement of £12,156.73 in the community account and £3,944 in the business premium account was noted.

b. It was agreed to make the following payments:

Amount	Payee	Details	Chq No	Power
£669.42	S Foote	Clerk salary October/November/December 2019	100441	LGA 1972 S112
£207.11	HMRC	PAYE	100442	LGA 1972 S112
£ 30.46	S Foote	Clerk expenses October/November/December 2019	100443	LGA 1972 S111(i)
£60.00 inc VAT	Community Action Suffolk	One Suffolk website hosting annual fee	100445	LGA 1972 S111(i)
£5.40	McGregor Associates	Payroll service	100444	LGA 1972 S111(i)

c. The following donation requests were considered:

i. Brome and Oakley Village Hall – it was agreed to defer this item until the January meeting.

ii. Eye and District Volunteer Centre - it was agreed to make a donation of £50.00. *Cheque No 100446*

10. Consultations

The following consultations were noted:

a. Local Government Boundary Commission for England – review of division boundaries for Suffolk County Council.

b. Suffolk Minerals and Waste Local Plan Modifications.

11. Correspondence - the following items of correspondence received since the last meeting were noted:

Received	From	Subject
07.10.2019	Suffolk Police	Partner Funded PCSOs
09.10.2019	Mid Suffolk Citizens Advice Bureau	AGM – Stowmarket 16 November

12. Reports

The following reports were received:

a. Suffolk Association of Local Councils – no report.

b. Brome and Oakley Village Hall – Cllr Parry reported on ongoing improvements to the village hall.

c. Diss and District Neighbourhood Plan – the next Steering Group meeting would take place on Monday 18 November. A working force of individuals from all the parishes involved was required to work on the plan. Skill sets such as ornithology, cartography, architecture, town planning, statistician or skills in the leisure or countryside management were also of interest to the Steering Group.

13 Urgent Matters and matters for report.

None.

14. Date of next meeting and agenda items

Date of next meeting: Monday 13 January 2020.

20.45 Meeting Closed

Signed Chairman Clerk

Date