

BROME and OAKLEY PARISH COUNCIL

Minutes of Meeting of Brome and Oakley Parish Council held at 7.30 pm on **Monday 11 July 2016** in Brome and Oakley Village Hall.

PRESENT: Councillors Ursula Halton (Chairman), Charles Doe, David Hardaker, John Parry and Mark Prior. Also in attendance Sarah Foote (Clerk), Mid Suffolk District Councillor David Burn (left 20.00) and the agent for planning application (left 20.15)

Prior to the start of the meeting, the Councillors and Clerk met at the Allotments. Two of the allotment holders were also in attendance.

1. Apologies for absence

None.

2. Declarations of pecuniary and other interests from members on any item to be discussed and requests for dispensations. There were no declarations.

3. Councillors were reminded of the requirement to individually update their Register of Interests as appropriate.

4. Approval of minutes

The minutes from the meeting of 13 June 2016 were agreed as a true record by those present.

5. Matters arising from minutes of 13 June 2016 - None.

6. PUBLIC FORUM

Mid Suffolk District Council - Cllr Burn reported on the devolution consultation and the District Council's current call for sites of 0.25 hectares or more.

The agent for planning application 2037/16 gave Councillors details of the re-submission.

7. Telephone Kiosk

Cllr Parry reported of the approach he had received from Tesco, via their Community Project Scheme, to renovate the telephone kiosk. Councillors were in agreement to this offer and thanked Tesco for their work in the local community. It was noted photos of before and after would be displayed and Tesco would also provide a starter pack of books and DVDs to enable the kiosk to become a lending library. It was also agreed that Cllrs Prior, Doe and Hardaker would 'upright' the kiosk before any works commences. The Clerk would supply Cllr Parry with the details of the supplier of the red paint for the kiosk. *Action: Clerk and Cllrs Parry, Doe, Prior and Hardaker.*

8. Planning

a) The following planning applications were considered:

Reference	Location	Application Details
2583/16	Willow Lodge, Low Street, Oakley	Conversion of existing garage to habitable accommodation. Remove flat roof and provide pitched roof over.
It was unanimously agreed to recommend support for this application.		
2037/16	The Oaksmere Hotel, Rectory Road, Brome	Re-submitted Planning Application 3377/15 3378/15 including an amended design to the orangery external walls. Erection of rear extension, including orangery. Internal and external alterations including works to the ceiling in the morning room and cornice works to both sides of new stud wall. Insertion of stud wall.
It was unanimously agreed to recommend support for this application as the Council felt it was a far more fitting and appealing design than the previous submission and that the living wall was an attractive addition.		
t.b.a.	The Oaksmere Hotel, Rectory Road, Brome	New glazed reception, link to the coach house and link along the front of the coach house. <i>Note: this application was still to be registered with the Planning Authority and would be considered at a future extraordinary meeting.</i>

b) There were no planning determinations to note.

c) There were no other planning matters.

Signed Chairman Clerk

Date

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9. Allotments and Redevelopment of Land

- a) Councillors had visited the allotments prior to the meeting and found that several plots were very overgrown with weeds and grass. Discussion took place about how to best use the land, how to control the overgrowth and what other measures could be taken when there was little budget provision. It was agreed to use black matting to control the weeds and perhaps, in the winter, to plant some fruit trees. Cllr Doe confirmed he would refill the water tank.
- b) Renewal receipts - All three tenants had made their renewal fees (£52.50 in total).

10. Finance

- a. The Council's financial statement of Community Account at £6,623 which included the first instalment of Precept and Business Premium at £3,932 was noted.
- b) The following payments were considered and agreed:

Amount	Payee	Details	Chq No
£4.25	Anglia Book Keeping	Payroll Service	100358

13. Correspondence

The following items of correspondence received since the last meeting were noted:

Date received	From	Subject
01.07.2016	Suffolk Police	Meeting – Eye 20 July. Cllr Parry would attend on behalf of the Parish Council.
22.06.2016	Suffolk County Council	Road Investment Strategy Period 2
22.06.2016	Mid Suffolk District Council	Town and Parish Newsletter

12. Consultations

Suffolk County Council Countryside Access Consultation – Cllrs Halton and Prior would respond on behalf of the Parish Council,

13. Reports

- a) Brome and Oakley Village Hall – no report.
- b) Suffolk Association of Local Councils – no report.

14. Urgent Matters

None.

15. Date of next meeting and agenda items

Date of next meeting: Monday 12 September 2016.

20.47 Meeting Closed

Signed Chairman Clerk

Date