

# BROME and OAKLEY PARISH COUNCIL

Minutes of Meeting of Brome and Oakley Parish Council held at 7.30 pm on **Monday 10 October 2016** in Brome and Oakley Village Hall.

PRESENT: Councillors Ursula Halton (Chairman), Charles Doe, David Hardaker, John Parry. Also in attendance District Councillor David Burn and Sarah Foote (Clerk).

## 1. Apologies for absence

Apologies were received from Cllr M Prior and accepted by the Council.

## 2. Declarations of pecuniary and other interests from members on any item to be discussed and requests for dispensations. There were no declarations.

3. Councillors were reminded of the requirement to individually update their Register of Interests as appropriate.

## 4. Approval of minutes

The minutes from the meeting of 12 September 2016 were agreed as a true record by those present.

## 5. Matters arising from minutes of 12 September 2016

576/10A - The installation of the Vehicle Activated Sign posts had been passed to the Highways Manager to progress.

## 6. **PUBLIC FORUM**

There were no members of the public in attendance.

### Suffolk County Council –

Mid Suffolk District Council – Cllr Burn confirmed the District Council offices would be moving to Endeavour House at Ipswich.

## 7. Diss and District Neighbourhood Plan

District Councillor Burn gave Councillors an overview of the above proposed plan and the benefits it may bring to the parish. Discussion then took place regarding if either Brome or Oakley did border Diss geographically. It was agreed either Cllr Doe or Cllr Hardaker would attend the next Plan meeting on 17 November in Diss. The Clerk would also attend on behalf of the parishes she worked for. It was agreed to find out more about why Brome and Oakley should be included given that their boundary did not border Diss.

## 8. Planning

a) There were no planning determinations to note.

b) There were no other planning matters.

## 9. Allotments

A further tenant had given notice to surrender their allotment at the end of 2016. This would leave a larger, but more easily accessible area to cut and, therefore, the plots would be cut after this date.

## 10. Website

The Clerk reported on Suffolk County Council's decision to pass the OneSuffolk website provision to Community Action Suffolk. A charge of £50 per year had been introduced for the website hosting, which would be refundable through the Transparency Code Fund until 2018. It was agreed to accept this charge and make a claim to the Transparency Code Fund. *Action: Clerk*

## 11. Finance

a. The Council's financial statement of Community Account at £9,240 and the Business Premium at £3,932 was noted.

## 12. Correspondence

The following items of correspondence received since the last meeting were noted:

Date received	From	Subject
05.10.16	Suffolk Police	Speed Enforcement
22.09.16	Suffolk Association of Local Councils	LAIS 1393 Precept Referendum
04.10.16	Citizens Advice Bureau	Donation Request
28.09.16	Mid Suffolk District Council	Town and Parish Newsletter – September Edition
13.09.16	Suffolk Police	SNT Newsletter
13.09.16	Suffolk Association of Local Councils	Survey - Public Service delivery in Suffolk

Signed ..... Chairman ..... Clerk

Date .....

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## 13. Reports

- a) Brome and Oakley Village Hall – an active programme of events was running.
- b) Suffolk Association of Local Councils –. the Clerk gave a report of the meeting she had attended.

## 14. Urgent Matters

None.

## 15. Date of next meeting and agenda items

Date of next meeting: Monday 21 November 2016.

**20.20 Meeting Closed**

DRAFT

Signed ..... Chairman ..... Clerk  
Date .....