

# BROME and OAKLEY PARISH COUNCIL

Minutes of Annual General Meeting of Brome and Oakley Parish Council held at 7.30 pm on **Monday 10 June 2019** in Brome and Oakley Village Hall.

PRESENT: Councillors Ursula Halton, Charles Doe, Kelly Keeley, Tom Pace, John Parry and Mark Prior. Also in attendance County Councillor Jessica Fleming and District Councillor David Burn (both left at 20.00)

1. Apologies for absence

None.

2. Declarations of pecuniary and other interests from members on any item to be discussed and requests for dispensations – none.

3. Councillors were reminded of the requirement to complete a Register of Interests within 28 days of election.

4. The minutes of the meetings held on 13 May 2019 were approved.

5. Matters arising from the minutes of 13 May 2019 meeting. There were no matters which were not listed on the agenda.

**6. PUBLIC FORUM**

Suffolk County Council – Cllr Fleming reported that the Highways Self Help scheme had been rolled out and parishes could undertake tree trimming and verge trimming with Suffolk Highways providing insurance and equipment.

Mid Suffolk District Council – Cllr Burn reported a new Conservative administration had been elected at the District council and they would soon debate and approve the Local Plan. Currently the 2008 Core Strategy and the 2012 revisions were the legal framework for development.

Cllr Burn provided details of the Planning Committee were the installation of a McDonalds Totem display sign at Scole Roundabout would be considered.

7. Planning

a. The following planning determinations were noted:

Ref	Location	Application
DC/19/00441	Brome Triangle, Norwich Road, Brome	Submission of details under OPP DC/18/01748 – appearance, landscaping, layout and scale for erection of up to seven dwellings with detached garages and creation of two vehicular accesses, parking and turning. Planning Permission Granted
DC/19/01025	Brome Triangle, Norwich Road, Brome	Variation of condition 2 (approved plans and documents) of planning permission DC/17/04785 (previous variation of 4066/16) to allow revisions to design, appearance and provision of additional floor space. Planning Permission Granted
DC/19/00436	3 The Street, Brome	Erection of a two storey rear extension, erection of an extension above existing porch, and associated alterations. Planning Permission Granted.

Signed ..... Chairman ..... Clerk

Date .....

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SCC/0110/18MS	Eye Airfield and land adjoining A140	Junction improvements incorporating a link road tying into the A140 and B1077. Including 2 new roundabouts, road improvements and associated works. Consent Granted.
DC/19/00864	The Chestnuts, Rectory Road, Brome	Outline Planning Application (access to be considered). Erection of dwelling and creation of new vehicular access. Planning Permission Granted

b. The following Town and County Planning Act Appeal decisions were noted:

Ref	Location	Application
DC/18/02848	Four Oaks Park, Eye Road, Brome	Removal of variation of condition 3 relating to both B/17/04918 and 4656/16 (use of land for stationing holiday lodges) to enable permanent occupation. Appeal Allowed.
DC/18/00300	Ivy House, The Street, Brome	Listed Building Consent – remove and replace cement render with Diffutherm insulation board and lime plaster. Appeal Dismissed.

c. There were no other planning matters.

## 8. Co-option to the remaining vacancies on the Parish Council

No expressions of interest had been received.

## 9. Finance

a. The current financial statement (to include bank balances and payments received) was noted as £11,515 in the current account and £3,944 in the business saver account.

b. To consider making the following payments:

Amount	Payee	Details	Chq No	Power
£836.43	Sarah Foote	Clerk salary April/May/June 2019	100427	LGA 1972 S112
£66.10	Sarah Foote	Clerk expenses April/May/June 2019 – including reimbursement of ICO Data Processing Annual Fee.	100429	LGA 1972 S111(i)
£21.00	HMRC	PAYE	100428	LGA 1972 S111(i)
£251.52	Suffolk Association of Local Councils	Annual Subscription	100430	LGA 1972 S134
£100.00	Trevor Brown CPFA	Internal Audit year ending 31 March 2019	100431	LGA 1972 S111(i)
£250.04	Community Action Suffolk	Annual Insurance premium	100432	LGA 1972 S111(i)

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10 Correspondence - the following items of correspondence received since the last meeting were noted:

Received	From	Subject
21.06.19	Mid Suffolk District Council	Eye Neighbourhood Development Plan - Consultation under Regulation 16 - Neighbourhood Planning (General) Regs 2012 (as amended)
05.06.2019	Suffolk Association of Local Councils	Local Councillor Magazine – on-line publication

## 11. Reports

The following reports were received:

- a. Suffolk Association of Local Councils – Cllr Pace would attend the Mid Suffolk Area Meeting.
- b. Brome and Oakley Village Hall – Cllr Parry reported that the AGM had taken place on 23 June and himself and Cllr Keeley would represent the Parish Council on the Village Hall Management Committee.
- c. Diss and District Neighbourhood Plan – Cllrs Halton and Pace reported a requirement to establish Housing Need and look at designation of sites for development. The absence of an up to date Mid Suffolk Local Plan was unhelpful in the development of the Neighbourhood Plan.

12. Urgent Matters and matters for report – it was noted that sadly some allotment plots had become vacant. The Parish Council would consider allotments at the next meeting.

## 13. Date of next meeting and agenda items

Date of next meeting: Monday 10 June 2019.

## 20.35 Meeting Closed

Signed ..... Chairman ..... Clerk

Date .....