

BROME and OAKLEY PARISH COUNCIL

Minutes of meeting of Brome and Oakley Parish Council held at 7.30 pm on **Monday 13 January 2020** in Brome and Oakley Village Hall.

PRESENT: Councillors John Parry (Vice Chairman), Kelly Kelley, and Tom Pace. Also in attendance District Councillor David Burn, two members of the public, officers from Community Action Suffolk and Mid Suffolk District Council and the Clerk.

1. Apologies for absence

Apologies were received from Cllrs Halton, Prior and Doe and accepted by the Council. Cllr Parry would chair the meeting. Apologies were also noted from County Councillor Fleming.

2. Declarations of pecuniary and other interests from members on any item to be discussed and requests for dispensations

3. Councillors were reminded of the requirement to individually update their Register of Interests as appropriate.

4. The minutes of the meetings held on 11 November 2019 were approved.

5. Matters arising from the minutes of 11 November 2019 meeting. There were no matters which were not listed on the agenda.

6. PUBLIC FORUM

Two members of the public were in attendance to observe the meeting with a view to making an application for co-option to the vacancies on the Parish Council

Community Action Suffolk and Mid Suffolk District Council explained how a Local Housing Needs survey could be carried out and inform any future development, particularly affordable housing on rural exception sites. The Parish Council were in receipt of MSDC Community Housing funding to cover the costs of the survey. District Councillor Burn commented that housing need had been assessed as part of the DDNDP work but not in the detail that this survey would cover. It was agreed the Parish Council would consider this further.

District Councillor Burn reported that both the Eye and Fressingfield NDPs were at referendum stage. MSDC had increased the amount for the assisted living grant which was in place to allow people to remain in their own homes.

7. Planning

a. The following planning applications were considered:

Ref	Location	Application
DC/19/05882	Crawfords, Land North of Low Street, Oakley	Application for prior notification of agricultural development. Extension to existing barn. Town and Country Planning General Permitted Development Order 2015, schedule 2, Part 6.

It was agreed the Parish Council had no comments to submit in relation to this application.

b There were no planning determinations to note.

c. There were no other planning matters.

Signed Chairman  Clerk

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8. Co-option to the Parish Council

Two expressions of interest had been received and these would be considered again at the February meeting.

9. Street Lighting

The Council were keen to pursue the installation of two additional street lights however the Clerk was asked to seek details of the running costs before a final decision would be made.

10. Highways

a. It was agreed to ask County Councillor Fleming to press for a meaningful response following the site meeting on the B1118 last August to consider traffic calming.

b. Community Speed Watch – two sites had been designated following Suffolk Police initial assessment. Volunteers were now needed if not the scheme could not operate.

c. A request would be put to Suffolk Highways to assess safety for both school children and pedestrians at the crossroads of the Eye Road and Rectory Road where children currently waited for school buses. It was asked the consideration be given to pavements and off road hard standing for a bus stop as well as children crossing signs.

11. Donation Request

A donation request from the Village Hall Management Committee would be considered at a future meeting.

12. Finance

a. The Council's financial statement was noted.

b. It was agreed to make the following payments:

Amount	Payee	Details	Chq No	Power
£30.00	SLCC	Annual subscription	100447	LGA 1972 S111
£5.40	McGregor Associates	Payroll service	100448	LGA 1972 S111
£10.00	Mr A Williams It was agreed that this payment would not be made until the plot had been cleared.	Part refund of allotment fee	N/A	N/A

13. Consultations – there were no consultations to note.

14. Correspondence

The following items of correspondence received since the last meeting were noted:

Date received	From	Subject
16.12.2019	Mid Suffolk District Council	Town and Parish Liaison Meetings
16.12.2019	Suffolk Police	Constable Country's newsletter

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09.12.2019	Suffolk Association of Local Councils	Repairs to property relating to the affairs of the church – December 2019 NALC legal guidance.
25.11.2019	Eye Volunteer Centre	Letter of thanks for Parish Council donation
21.11.2019	Suffolk Association of Local Councils	Report from Shaping Suffolk conference

15. Reports

- a. Suffolk Association of Local Councils – no report
- b. Brome and Oakley Village Hall - no report.
- c. Diss and District Neighbourhood Plan – all Councillors were asked to consider attending these meeting as Cllr Halton and Cllr Pace were currently unavailable.
Cllr Parry confirmed he would attend the Eye Power Station liaison meeting on 6 February.

16. Urgent Matters and matters for report – None.

17. Date of next meeting

Date of next meeting: Monday 10 February 2020.

21.15 Meeting Closed

Signed Chairman  Clerk

Date 10/2/2020