

# BROME and OAKLEY PARISH COUNCIL

Minutes of Meeting of Brome and Oakley Parish Council held at 7.30 pm on **Monday 8 July 2019** in Brome and Oakley Village Hall.

**PRESENT:** Councillors Ursula Halton, Kelly Keeley, Tom Pace, and John Parry. Also in attendance County Councillor Jessica Fleming and District Councillor David Burn (both left at 20.00)

Prior to the meeting, Councillors had undertaken an inspection of the allotments. Three plots were being cultivated and a new tenancy was offered for a further plot. Therefore, four plots were occupied but five were vacant.

**1. Apologies for absence**

Apologies were received from Cllr Prior and Cllr Doe and accepted by the Council.

**2. Declarations of pecuniary and other interests from members on any item to be discussed and requests for dispensations** – Cllrs Parry and Keeley declared a non-pecuniary interest in items relating to the Village Hall.

3. Councillors were reminded to update their Register of Interests as required.

4. The minutes of the meetings held on 10 June 2019 were approved.

5. Matters arising from the minutes of 10 June 2019 meeting. There were no matters which were not listed on the agenda.

**6. PUBLIC FORUM**


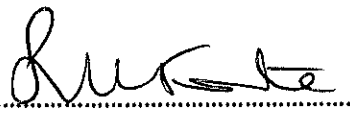
Suffolk County Council – Cllr Fleming reported on proposed changes to the bus service and the Council expressed its concern that the ‘Friday’ bus must continue to serve the village of Brome and provide the vital transport link to the town of Diss for shopping and other amenities.

Mid Suffolk District Council – Cllr Burn reported the New Joint Local Plan going to Council for approval before it is released for consultation. Within the plan Brome is a hinterland and Oakley is a hamlet and both now have defined settlement boundaries. The plan required a minimum of 48 new dwellings for the villages in the Diss and District NPlan (Stuston, Brome and Oakley and Palgrave) over the next 18 years. Permissions granted on or after 1 April 2018 are included in these figures. Settlement boundaries can be reviewed for both the Local Plan and the Neighbourhood Plan. The Local Plan consultation would close on 30 September.

**7. Planning**

a. The following planning applications were considered:

Ref	Location	Application
DC/19/03057	Land at Brome Triangle	Application under Section 73 of the Town and Country Planning Act DC/19/01025 for variation of conditions 2 (Approved Plans and Documents), 9 (Provision of Parking), 12 (Provision of Footway), 15 (Timescale for Landscaping and Tree Protection), 17 (Details of Illumination)
It was agreed to recommend approval of the application subject to the revised illumination being controlled in such a way that there is limited light pollution and no impact on the neighbouring properties.		

Signed .....  ..... Chairman .....  ..... Clerk  
 Date ..... 6-9-2019 .....

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DC/19/02978	Church Farm, Nicks Lane	Access, Appearance, Landscaping, Layout and Scale for Erection of 1no. agricultural key workers dwelling
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It was agreed to recommend approval of this application.

b. The following planning determination was noted:

Ref	Location	Application
DC/19/02253	Land at Brome Triangle	Application under Section 73 of The Town and Country Planning Act: Reserved Matters DC/19/00441 without compliance with Condition 1 (Approved Plans and Documents) to enable changes to be made to the approved carports. Planning Permission Granted.

c. There were no other planning matters.

**8. Co-option to the remaining vacancies on the Parish Council**

No expressions of interest had been received.

**9. Housing Need**

a. It was noted that there were no site allocations in the emerging Local Plan i.e. no land had been designated for housing development.

b. It was agreed to proceed with a Housing Needs Survey, via Community Action Suffolk, to establish Housing Need within the parish. The data collected would also be used in the development of the Neighbourhood Plan. The Clerk would ask MSDC if funding was available for the cost of the survey and District Councillor Burn suggested that he may also be able to offer financial support for such an initiative.

c. Engagement for land owners in the parishes would commence when the results of the Housing Need Survey were known.

**10. Highways**


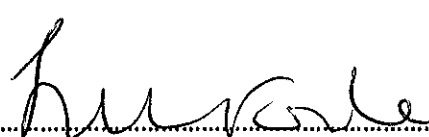
The Parish Council were in receipt of the data from the speed recorders that had been placed at three locations on the B1118 in Oakley. It was agreed that a site meeting would now be held with Suffolk Highways to consider what measures could be introduced to slow traffic. The data would also be presented to Suffolk Police at a Locality meeting in Eye later in the month and they would be asked to provide more speed checks. The Parish Council would continue to deploy the VAS at the two approved locations on Low Road. The Clerk would check with the two appointed Councillors on the current location for the VAS.

**11. Finance**

a. The current financial statement (to include bank balances and payments received) was noted as £9,876 in the current account and £3,944 in the business saver account.

b. To consider making the following payments:

Amount	Payee	Details	Chq No	Power
£9.00	Mcgregor Associates	Payroll	10	LGA 1972 S111(i)

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12 Correspondence - the following items of correspondence received since the last meeting were noted:

Received	From	Subject
24.06.2019	Mid Suffolk District Council	Changes to bin collection days
23.06.2019	Suffolk Police	Locality Meeting 19 July, Eye Town Hall. <i>Cllr Parry hoped to attend this meeting on behalf of the Parish Council.</i>

### 13. Reports

The following reports were received:

- a. Suffolk Association of Local Councils – Cllr Pace had attended the Area Meeting where discussion had taken place on Suffolk highways new self help scheme.
- b. Brome and Oakley Village Hall – Cllr Parry reported he had been elected as Chairman of the Village Hall Management Committee. Cllr Parry had provided written confirmation of the Management Committee membership and the appointments made to Treasurer and Secretary roles.
- c. Diss and District Neighbourhood Plan – the next meeting would take place on 15 July.

14. Urgent Matters and matters for report. Concerns about encroachment on to the Highway and the state of repair of the road in Upper Oakley would be addressed when the Lower Oakley Highways site meeting took place.

### 15. Date of next meeting and agenda items

Date of next meeting: Monday 9 September 2019.

**20.50 Meeting Closed**

Signed .....  ..... Chairman .....  ..... Clerk

Date .....  .....