

# BROME and OAKLEY PARISH COUNCIL

Minutes of Meeting of Brome and Oakley Parish Council held at 7.30 pm on **Monday 9 September 2019** in Brome and Oakley Village Hall.

PRESENT: Councillors Charles Doe, Ursula Halton (Chairman), Kelly Keeley, Tom Pace, Mark Prior and John Parry.

1. Apologies for absence

None.

2. Declarations of pecuniary and other interests from members on any item to be discussed and requests for dispensations

Cllr Prior declared a pecuniary interest in land in the village (agenda item Mid Suffolk Draft Local Plan)

3. Councillors were reminded to update their Register of Interests as required.

4. The minutes of the meetings held on 8 July and 5 August 2019 were approved with two typographical amendments.

5. Matters arising from the minutes of 8 July and 5 August 2019 meetings. There were no matters which were not listed on the agenda.

**6. PUBLIC FORUM**

Suffolk County Council – Cllr Fleming delivered her report which is appended to the minutes.

Mid Suffolk District Council – Cllr Burn reminded the Council that the Joint Local Plan consultation would close on 30 September and provided an update on the work of the Diss and District Neighbourhood Plan.

7. Planning

a. The following planning applications were considered:

| Ref   | Location                           | Application  |
|---|------------------------------------|--|
| DC/19/03914   | Brome Triangle, Norwich Road       | Advertisement consent – erection of 2 no. company signs on gable ends, 1 no. directional sign on gable, 2 no glazed door signs, 1 no entrance totem and 1 no mini totem. |
| It was agreed to recommend support for this application |                                    |  |
| DC/19/04110   | Marsh View, 48A Low street, Oakley | Erection of single storey rear conservatory  |
| It was agreed to recommend support for this application |                                    |  |

b. There were no planning determinations to note.

c. There were no other planning matters.

8. Co-option to the remaining vacancies on the Parish Council

No expressions of interest had been received.

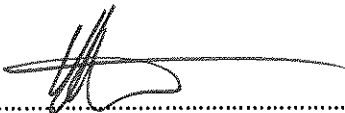
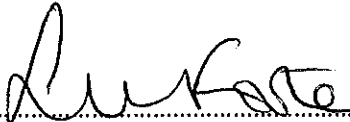
9. Housing Need

a. It was noted that a grant application had been submitted to MSDC to fund a Housing Needs Survey, via Community Action Suffolk.

b. It had been hoped that the Housing Enabling Officer from MSDC would speak to the meeting however they were unavailable and this would be re-organised in the near future.

10. Nominative Trustee Appointments to the Brome and Oakley Welfare Trust

The Council were content to accept the nominations of Jane Volz, Jackie Smith and Jane Pearse for a four year term of office.

Signed .....  ..... Chairman .....  ..... Clerk  
 Date ..... 14 October 2019 .....

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## 11. Highways

Councillors who had attended the August highways meeting provided a report and outcomes were considered. A response from the Highways Technician on the possibility of Village Entry Gateways was awaited along with the relevant costs. Discussion then took place on the possible benefits of introducing Community Speed Watch and it was agreed the Clerk would pursue this and both the Clerk and District Councillor would liaise with Palgrave who had previously offered equipment to rent.

## 12. Finance

a. To consider making the following payments:

| Amount  | Payee   | Details                                     | Chq No | Power            |
|---------|---------|---|--------|------------------|
| £579.09 | S Foote | Clerks salary<br>July/August/September 2019 | 100434 | LGA 1972 S112    |
| £332.80 | HMRC    |   | 100435 | LGA              |
| £30.46  | S Foote | Clerks expenses                             | 100    | LGA 1972 S111(i) |

13. Consultations - To consider responses to the following consultations:

- i. Babergh/Mid Suffolk Joint Local Plan  
The proposed settlement boundaries for both Brome and Oakley were considered. Discussion took place on sites for development within both parishes. The Clerk would submit the response to Local Plan consultation that would also include comments in relation to policies on agricultural development in the countryside, climate change and affordable housing.
  - ii. Hoxne Neighbourhood Plan Area Designation  
This consultation was noted for information only.
  - iii. Proposed Speed Limit changes on A140 – were noted and agreed as positive by the Council.
- 14 Correspondence - the following items of correspondence received since the last meeting were noted:

| Received   | From                 | Subject                                 |
|------------|----------------------|---|
| 04.09.2019 | Rural Coffee Caravan | Palgrave visit and local representation |
| 02.09.2019 | Suffolk Police       | Crime Reporting                         |
| 27.08.2019 | Suffolk Highways     | Revised Grit Bin guidance               |

## 15. Reports

The following reports were received:

- a. Suffolk Association of Local Councils – no report.
- b. Brome and Oakley Village Hall – Cllr Parry reported on the works that had taken place at the hall and in particular the improvements in access. The surface of the car park had been dressed.
- c. Diss and District Neighbourhood Plan – District Councillor Burn explained the difficulties the Group had experienced in appointing consultants to assist with the plan. It was hoped these would shortly be resolved, however, work was still continuing to progress the plan.

16. Urgent Matters and matters for report. None.

17. Date of next meeting and agenda items

Date of next meeting: Monday 14 October 2019.

**20.55 Meeting Closed**

Signed ..... Chairman ..... Clerk

Date ..... 14 October 2019 .....