

# **BROME and OAKLEY PARISH ANNUAL PARISH MEETING**

## **Minutes of meeting which took place on Monday 25 April 2016**

1. Apologies for absence - Parish Councillor Mark Prior.
2. The meeting was chaired by the Chairman of Brome and Oakley Parish Council, Councillor Ursula Halton. Councillor Halton opened the meeting and welcomed all those present. There were seven parishioners in attendance along with Parish Councillors David Hardaker and John Parry, District Councillor David Burn, and County Councillor Jessica Fleming.
3. Minutes of last Annual Parish Meeting - the minutes of the meeting which took place on Monday 20 April 2015 were approved.
4. Matters arising - none.
5. Report by the Parish Council – Councillor Halton read a report on behalf of the Parish Council. Tribute was paid to Sue Prior and Lorraine Bates who had passed away during the last year. Copy of the report attached to the minutes and available from the Clerk on request.
6. Report by Responsible Finance Officer – for year April 2015 to March 2016.  
A report was given by the Clerk relating to the Parish Council's accounts for the last year. The Parish Council had reserves at the end of the financial year of £11,500, an higher than anticipated year end balance as the £3,500 committed to the purchase of the VAS has put yet been paid out. £1,000 had been put forward in the new budget for the play equipment . A copy of the draft accounts will be available by 30 June.
7. Report by District Councillor – Cllr David Burn gave his report as attached to the minutes (A copy of the report is available from the Clerk on request). Cllr Burn was asked questions about the operation of the Community Recycling Centre.
8. Report by Suffolk Police – no report had been supplied.
9. Reports were received from:
  - a) Brome and Oakley Community Council – Mr Smith gave his report (A copy of the report is attached to the minutes and available from the Clerk). The Community Council currently had 185 members.
  - b) Brome and Oakley Village Hall Management Committee – Mr John Parry, Secretary of the Village Hall Management Committee, gave a report on behalf of the committee. Phase one of the improvements programme had been completed; kitchen, insulation, heating. Phase two would be replacement of windows and back door. (A copy of the report is attached to the minutes and available from the Clerk).
  - c) Brome and Oakley Welfare Trust – Mr David Hardaker gave a report on behalf of the Welfare Trust. Last year record year of payments made. (A copy of the report is attached to the minutes and available from the Clerk).
  - d) Elizabeth, Lady Cornwallis Almshouse Trust – Mr John Parry gave a report on behalf of the Trust. High turnover of residents in 13/14 which had given opportunity for refurbishment. Now fully occupied. (A copy of the report is attached to the minutes and available from the Clerk).
  - e) United Parish of Brome with Oakley Churches – Revd Adrian Watkins was welcomed to the meeting and stated he was pleased to be living in the village and serving his six communities. (A copy of the report is attached to the minutes and available from the Clerk).
10. Report by County Councillor – Councillor Jessica Fleming gave her annual report as the County Councillor for Brome and Oakley. (A copy of the report is available from the Clerk on request).
11. Open Forum – Plans were on display for the potential redevelopment of some of the allotment land to a play area. There was very little interest from the meeting for this concept. However, comments were received regarding safeguarding of any children using the equipment.
12. Any other business - None.

Meeting closed at 20.45

Minutes approved on ..... 2017

Signed ..... Chairman